Fun Picture Online Uploading Instructions

The first thing you need to do is copy all your images from your camera card to your hard drive. You can create a folder on your desk top but it is recommended that you create a folder on your hard drive calling it something like Fun Pictures Uploads or what ever is easiest for you to remember. Inside that folder create another folder named the date of your event or again what ever is best for you. Connect your camera or insert your camera card into your computer and copy all images to the folder you created. This will be the location that you tell our uploader where to find you images.

Once you have copied your images to your hard drive click "Login" on the Fun Pictures Online web site. (www.funpicturesonline.com) Enter your "User Name" which we assigned to you and your "Password" that you created and "Login". If you can not remember these please contact us at customerservice@funpicturesonline.com.

On the next page you will enter the "Date of the Event", your "Username" again, the Approximate Number of Images you are going to upload and any messages that you may have for us such as the event name or anything else you feel we should know about the event. Then you click "Login".

Instructions inside this Box will only need to be done the First Time you Upload Images.

If this is your first time that you have uploaded from this particular computer you will be prompted for a couple of things. Our Uploader requires Active X to operate, so if you do not have Active X installed on your computer you will be prompted to do so. You may have to restart your computer once Active X has installed. If you restart your computer you will need to "Log In" again from the Fun Pictures Online web site.

Once you have logged in again you will be prompted to install an Active X control plug-in. This will only take a couple of seconds and then you will be ready to select your files to be uploaded.

This process only needs to be done one time on the computer you are uploading from. If you use another computer you will need to follow these instructions again on that computer.

You will now see a screen similar to Windows Explore. On the left, locate the location where you copied your images to and open that folder. All your images that you wish to upload should appear on the right side of the window. If you wish to send all the images just click "Select All" and then click "Send". If you want to send only certain images,

click the small box in the upper left hand corner of each image that your wish to send and click "Send".

The amount of time it will take to upload the images is dependent on the number of images, the size of the images and your internet connection speed.

When your upload is complete a box will be displayed saying your upload was completed, just click "OK". You will then see a screen that says "Uploaded Images" and show a thumbnail of all the images that you uploaded. You can either upload more images or click "Finished Uploading".

Note: Make sure to clear your camera card at this time to prepare it for your next event. You can leave the images on your hard drive as long as you want. Fun Pictures Online keeps multi copies of your images so they are safe to delete from hard drive anytime you desire or need the space.

If you encounter any problem please stop at the point of your problem and contact us at Fun Pictures Online:

Toll Free: 1-800-788-1644
If you receive an answering machine call 1-812-961-2068.
If there is no answer at that number call 1-800-325-8164, this is a cell phone that is with technical support at all times.

We hope these instructions helped walk you through your first upload. After the first one it is really quite simple.

Thanks for joining our Fun Pictures Online Team!